

LEWIS COUNTY HOSPICE
Volunteer Progress Note /
Contact Report

Patient Name: _____

MRH _____

Volunteer Name: _____

Contact Date: _____

Travel:
 Time left _____ Time arrived _____ Total: _____

Visit:
 Time arrived _____ Time left _____ Total: _____

Travel:
 Time left _____ Time arrived _____ Total: _____

Phone _____ Minutes
 Other _____ Minutes
 Conference time w/ LCH Staff _____ Minutes
 Paperwork _____ Minutes

TOTAL TIME _____ Minutes

Enhanced the quality of life for patient/family through the following interventions:

Check all that apply

- Initial call/visit
- Visit/phone call
- Provided telephone support
- Explored ways to provide support to patient/family
- Provided emotional support
- Provided opportunity for emotional expression
- Sent card/letter to patient or family
- Provided respite/family present
- Provided respite/family away
- Visited with patient
- Read to patient
- Wrote cards/letters for patient
- Engaged patient in life review
- Visited with PCG/family friends
- Encouraged PCG self care
- Engaged PCG/family in life review
- Transportation/Outing with patient
- Transportation/Outing with PCG/family/friends
- Assisted with children/grandchildren
- Errands
- Light housekeeping
- Offered prayer/meditation
- Read Scripture/inspirational reading
- Meal delivery
- Meal preparation/serving
- Provided companionship during meal
- Light yard work
- Reported information verbally to Hospice Staff (see note on back)
- Reported information verbally to Facility staff (see note on back)
- Other (see back)

Other: _____

Reminders:

- Fill in heading, check appropriate boxes
- Use only blue or black ink to fill out report
- Call with any situations that require immediate attention
(376 -5453, 8:30 – 4:30;
after hours: 376 – 5200 - ask to speak to a Hospice nurse)
- Add information to your monthly Time Sheet
- All contact information should be mailed every week by Friday

Caregiver Signature: _____ Date: _____

Volunteer Signature: _____ Date: _____

Reviewed By: _____
Volunteer Coordinator/Date